

# Hermitage Hills Baptist Church

*"A Home for Your Heart"*  
 3475 Lebanon Road  
 Hermitage, Tennessee 37076  
 (615) 883-5034 Fax (615) 883-5105

## APPLICATION FOR EMPLOYMENT

Hermitage Hills Baptist Church is an Equal Opportunity Employer

Personal Information		
Name (Last, First, Middle)	Preferred Name	Date
Social Security Number		
Street Address	Apartment Number	
City, State, Zip Code		
Home Phone Number	Other Number Where You May be Reached	E-Mail Address
Can you prove your U.S. citizenship? <span style="float: right;">If not a U.S. citizen, give your visa number and expiration date</span> <input type="checkbox"/> Yes <input type="checkbox"/> No		

Position Information		
Title of Position	Desired Start Date	Minimum Acceptable Pay Rate \$
How did you hear about this position? <input type="checkbox"/> Church newsletter <input type="checkbox"/> Referred by _____ <input type="checkbox"/> Newspaper ad <input type="checkbox"/> Other _____		

Education Information				
SCHOOL NAME, CITY, AND STATE	DEGREE EARNED	DATES ATTENDED	CUMULATIVE GRADE POINT AVG.	MAJOR
High School				
Business or Technical School				
College				
College				
Graduate School				
Seminary				

## WORK INFORMATION

Beginning with most recent, list all present and past employment.  
Please provide complete information

<b>Present or Last Job</b>			
Name of Employer	Dates Employed (Month and Year) From                      To		If Presently Employed, May We Contact Your Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Address	City, State, Zip Code		Phone Number
Immediate Supervisor's Name and Title		Beginning Salary \$	Ending Salary \$
Your Position	Skills Used		
Duties You Performed			
If Now Employed, Why Do You Wish to Make a Job Change? If Not Employed, Reason for Leaving Last Job.			

<b>Past Work Experience</b>			
Name of Employer	Dates Employed (Month and Year) From                      To		Phone Number
Address	City, State, Zip Code		
Immediate Supervisor's Name and Title		Beginning Salary \$	Ending Salary \$
Your Position	Skills Used		
Duties You Performed			
Reason for Leaving			
Name of Employer	Dates Employed (Month and Year) From                      To		Phone Number
Address	City, State, Zip Code		
Immediate Supervisor's Name and Title		Beginning Salary \$	Ending Salary \$
Your Position	Skills Used		
Duties You Performed			
Reason for Leaving			

## Activities While Unemployed

Dates Unemployed (Month and Year)

From                      To

Reference other than relative who can confirm (Name and Phone Number)

What you were doing:

Dates Unemployed (Month and Year)

From                      To

Reference other than relative who can confirm (Name and Phone Number)

What you were doing:

## References

Name	Work Phone Number	Home Phone Number
Address	City, State, Zip Code	
Relationship to You		
Name	Work Phone Number	Home Phone Number
Address	City, State, Zip Code	
Relationship to You		
Name	Work Phone Number	Home Phone Number
Address	City, State, Zip Code	
Relationship to You		

Hermitage Hills Baptist Church does not guarantee or imply any offer of employment based upon this application. Applicant understands and provides permission by signing below that Hermitage Hills Baptist Church may contact any and all references listed as well as other referrals provided by those references. Applicant also understands and provides permission for Hermitage Hills Baptist Church to obtain credit or security background information if so deemed necessary. All employment at Hermitage Hills Baptist Church is based upon adherence to the current edition of the employee policy manual. A copy of this manual will be provided to each new employee and is available for review by prospective job applicants.

Signature	Date
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